

**ISU Alumni Association**  
**Awards Committee Report**  
**9/20/17**

A subcommittee of current and former Award Committee members met to review the Awards nomination and selection process. Members in attendance were Lisa Castleman, Michelle Guadalupe, Bob Navarro, Tim Pantaleone, and Alice Spann. The number of nominees for several of the awards has dwindled over the years and this group met to discuss possible changes to the process that might produce more nominees as well as a diverse pool of nominees.

This group recommends the following changes to the nomination/selection process.

1. Requiring two letters of recommendation with a recommendation of three
2. Changing the nomination process for Distinguished nominees. Nominees must currently have received a previous Alumni award, because of this the information needed for the nomination can come from their previous Award nomination information. A new nomination is not required.
3. Changing the nomination form to prevent requiring duplicate information from resume and questionnaire.
4. Changing the nomination process so that nominees are nominated for the pool of awards. The selection committee would then be responsible for selecting the recipients and the award they are receiving.

**Illinois State University Alumni Association**  
**Executive Committee Meeting Minutes**  
**Thursday, May 18, 2017**  
**5:30 PM**  
**Illinois State University Alumni Center**

**Alumni Association Mission:** *To support the University through the knowledge, skills, financial resources, and loyalty of its alumni; to communicate and interpret the University's goals and achievements to others; and to promote a spirit of unity and loyalty among former students and friends.*

**Meeting Agenda**

1. Call to Order ..... Tim Pantaleone  
Meeting was called to order by President Tim Pantaleone at 5:35PM.  
Members Present: Bob Freitag, Michele Guadalupe, Doris Groves, Kathy Murdoch, Tim Pantaleone, Doug Reeves, Kaci Rollings, Alice Spann  
Members Absent: None
2. Approval of Minutes ..... Kathy Murdoch  
Kathy Murdoch presented the minutes of the February 16, 2017 meeting. Doug Reeves moved to approve minutes. Kaci Rollings seconded. Motion approved.
3. Acceptance of Financial Report ..... Tim Pantaleone  
Tim Pantaleone shared the financial report dated May 16, 2017. Bills from the recent Half Century event are still being submitted.
4. President's Report ..... Tim Pantaleone
  - A. Graduation: Great event; long day but very rewarding. Welcoming Gary Cole back to campus was phenomenal. Cole addressed the CFA graduation and he was inducted into the CFA Hall of Fame.
  - B. ISUAA President Round Table: Dietz and former ISUAA presidents were pleased about the community service project led by the RED committee. The scholarship committee could recommend what scholarship needs help the most among former board members.
5. Executive Director's Report ..... Doris Groves
  - A. Club of "retired" board members: Discussion of the pool of alumni who want to stay active. Emails of the alumni activities and opportunities to serve or donate time, treasure, and talents.
  - B. Scholarship Reminders: Striving for 100% participation from ISUAA BOD members to contribute. Emails sent to remind those who haven't yet donated. May still donate through June 30.
  - C. Graduation: Distribution of keychains for the ISUAA. Keychains given out = 2612.
  - D. Personnel: Ashley returns May 30 from maternity leave. Colleen Rice is expecting and due at Homecoming.
  - E. Board Participations Responses: going well. 100% participation is not expected among the BOD members.
  - F. Registration of Event online: Request made to update methodology. Will research vendors to see what choices will fit best with the university. Administrative technologies to aid in selection.

- G. BOD Biographies: Rachel Kobus to start implementing the online bio project.
- H. Awards: Working with Lisa Castleman to acclimate her to the established program.  
Nominations are shallow on certain categories. May implement new nomination process.

I. Upcoming Events

- a. Actor’s Showcase & Design Exhibit May 15
- b. Seattle Area Reception May 16
- c. COB Chicago Alumni Reception May 18
- d. Nashville, TN Musician’s Event May 20
- e. Lexington, KY Legends Baseball Event May 25
- f. CILYAN Summer Kickoff June 1
- g. New York City Area Reception June 5
- h. ISU Night @ Cornbelters June 15
- i. Chicago, The Musical (Drury Lane) June 17
- j. Alumni Night @ the Cubs June 20
- k. Denver Colorado Rapids Soccer Event June 21
- l. Alumni Day @ Raging Waves (Yorkville) July 8
- m. BCA Family Picnic (Chicago) July 9
- n. Alumni Night @ Shakespeare July 15
- o. Alumni Night @ White Sox July 18
- p. Alumni Night @ Hamilton July 26
- q. Nashville, TN Alumni Reception July 27
- r. Northern California Cub/Giants Game August 8
- s. Philadelphia Cub/Phillies Game August 27
- t. Labor Day Parade September 4
- u. Denver Area Alumni Event September 26
- v. Homecoming October 16-22

6. New Business..... Tim Pantaleone

- A. Proposed 2017-2018 Candidates for Board, Officers, and Executive Committee: Bob Freitag made the motion to accept the proposed slates; the motion was seconded by Doug Reeves. There was no discussion and the motion passed unanimously.

- a. Returning Board Members
  - i. Kathy Bohn ’74, ’80
  - ii. Ryan Gilbert ’03
  - iii. Joe McGuire ’77
  - iv. Tim Pantaleone ’07
  - v. Ron Whitton ’80
- b. New BOD candidates
  - i. Tyler Clark ’09
  - ii. Fellicia Foster ’08
  - iii. Danny Mielneczek ’11
  - iv. Stacy Ramsey ’92, ’94
- c. Executive Committee
  - i. President: Michele Guadalupe ’01
  - ii. Past President: Tim Pantaleone ’07
  - iii. President Elect: Doug Reeves ’69
  - iv. Secretary: Lisa Castleman ’96
  - v. At-Large: Kathy Murdoch ’86, Steve Smith ’89, Alice Spann ’78

B. Alumni Board Meeting Dates for 2017-2018:

- a. August 31, 2017 at 5:30
- b. November 9, 2018 at 5:30

- c. February 15, 2018 at 4:00
  - d. May 17, 2018 at 5:30
  - C. Board Committee Survey and Assignments 2017-2018: Discussion on online committee selection survey. Doris and Kaci to take extra time to take in consideration of what was thrown out as possible questions to include.
  - D. AA Scholarship Acknowledgements: Executive Committee agreed to handwrite thank you cards to ALL people who generously contributed to the ISUAA Scholarship Fund.
  - E. Input for upcoming June 24, 2017 Meeting agenda: Discussed the possibilities to feature one of the following: VP of Finance & Planning, Athletics, Horticultural Center, Fine Arts, New Cyber Security major, University College, Human (Books) Library Project, Enrollment management.
7. Continuing Business ..... Tim Pantaleone
- A. Homecoming Parade Participation: Discussion concluded that all past and present Board of Directors will be invited to participate in the parade. Seats on the tram will be reserved for past and present alumni who serve on the board. Immediate family members (spouse/significant other and children) may also participate in the parade entry, but they will be expected to walk alongside the tram. The Homecoming committee will explain this current policy to the current board members prior to Homecoming in October.
8. Committee/Liaison Updates
- A. RED: Suggested to set up the service project the weekend of a BOD meeting in April or June either in the morning or the afternoon. Highly suggested to focus project that is connected to ISU or ISU students.
9. Additional Comments: Thank you to Bob Freitag and Kaci Rollings for many years of service on the Executive Committee. Thanks to Tim Pantaleone for his year as president.
10. Confirmation of date change for next Executive Committee meeting: Thursday, August 31, 2017 at 5:30 P.M.
11. Adjournment  
Doug Reeves moved to adjourn the meeting; seconded by Bob Freitag. Motion approved.  
Meeting adjourned at 6:48 P.M.

**Upcoming Board of Directors Meeting:**

June 24, 2017

9:30 A.M.

Illinois State University Alumni Center

**Upcoming Executive Committee Meeting:**

August 31, 2017

5:30 P.M.

Illinois State University Alumni Center

**ISU Alumni Association  
Homecoming Committee  
9/15/17**

The Homecoming Committee met on Wednesday, September 13 at the Alumni Center. Those attending were: Doug Reeves, Alice Spann, Kathy Murdoch, Lynda Lane and Stephanie Duquenne.

Not present: Michele Guadalupe; Linda Yap (attending RED meeting); Danny Mielkniecsek; Scott Preston; Jen Wiebel; Stacy Ramsey; Angela Onuma; Marsha Reeves

The campus decoration judging will be Friday October 13 beginning at 8:00 at the Alumni Center. Doug Reeves will get the Reggie Van and drive. Those who have agreed to judge are: Marsha Reeves; Stacy Ramsey (staff rep); Kathy Murdoch; Valerie Brown (SAC rep). The schedule will be reverse of 2016 judging schedule.

Winners of the campus decorating will be announced at the staff luncheon Tuesday October 17. The judging committee is invited to attend the luncheon.

The Alumni Luncheon will be held Friday, October 20 in Redbird Arena. The King and Queen, Mike and Nancy Monken will be introduced to Alumni. Alice Spann will assist Stephanie in crowning the King and Queen.

Following the Alumni luncheon, committee members are invited to assist with packaging footballs and beads for the parade and loading Alumni tent decorations into the van. The packaging and loading will be at the Alumni Center back warehouse. Packing and loading usually takes @ 1 hour.

**All Alumni Association members are asked to help with work assignments for Saturday morning, October 21 beginning at 7:30.**

**The Alumni Tent will be decorated and set up from 7:30 a.m. till completed. All available alumni board members are asked to help with set up.**

The wooden tram has been reserved for the parade and will be delivered to the staging area across from the old circle drive of the Bone Student Center on Saturday morning by 8:00.

Decorating of the tram will be in the staging area parking lot. The committee will have decorations and tools to decorate the tram on site.

The Homecoming parade begins at 10:00 a.m. A reminder will be shared at the September Alumni meeting about riders on the alumni tram. Current and Past board members and Homecoming committee members may ride the tram. All others are invited to walk along helping pass out footballs and beads.

Sign-up sheets will be passed at the September 30 Alumni Board meeting for all duty assignments at the Alumni tent.

**It is expected that ALL Alumni Association Board Members participate in set up, hosting, registration and cleanup of the alumni tent.**

The following work sign-up sheets will be available for sign up;

**Tent set up:** 7:30 a.m. till @ 9:00 Set up registration tables, red carpet, table covering, table decorations, Reggie photo site, Alumni Association Scholarship winner pictures, etc.

**Registration Table:** 11:30 - 2:00  
up for 1/2 hour shifts.

Two tables with two registrars at each table. Sign

**Tent Greeters:** 11:30 - 2:00

Two hosts outside the entrance welcoming alumni.

All Alumni Board members are expected to walk through the tent welcoming alumni.

**Tent Clean up:** 1:30-2:15

All Alumni Board members are expected to help

clean up decorations, table cloths, registration materials, red carpet, Reggie photo, etc.

We will not have any dedicated hosts with the Reggie photo site this year.

Respectfully submitted:

Doug Reeves, Chairman Homecoming Committee

**ISU Alumni Association**  
**Redbird Prime Committee Meeting**  
**September 13, 2017**  
**5:00pm**

In attendance: Kathy Bohn; Jerry Kerber; Linda Yap; Colleen Rice  
Via phone: Bob Navarro; Jerry Wright; Maggie Im; Jen Wiebel; Ron Whitton

1. Homecoming Welcome Packet
  - a. The group agreed that offering a Homecoming Welcome Packet to the Redbird Prime Network was a good idea.
  - b. We will be offering 50 packets. Marketing for these packets will take place in the Advancing newsletter, on our website, and in the Homecoming edition of the Alumni newsletter that goes out to all alumni with email addresses on file.
  - c. These packets will be available for pick up from October 16-20 at the Alumni Center. When they come to the Alumni Center, we will also collect information about them for further use with Redbird Prime events.
  - d. Packets will include: large Homecoming map, Redbird Prime bumper sticker, Homecoming giveaways, coupon book, Avanti's mug, and flyer about Alumni tent for Homecoming Saturday
  
2. Half Century Club
  - a. The committee was reminded to save the date for Half Century Club 2018 (April 27 and 28, 2018).
  - b. Committee members are encouraged to attend at least one activity throughout the weekend of events.
  
3. Website
  - a. Committee members took a look at the Redbird Prime website and made suggestions, including:
    - i. Keeping events up to date
    - ii. Marketing the Homecoming Welcome Packet

The committee plans to meet again after the first of the year.

**Half Century Club Subcommittee Minutes**  
**September 14, 2017**  
**11:00am meeting**

In attendance: Maureen Brady (by phone), Melba Jean Frink, Howard Frink, Jan Gill, Jim Knecht, Randall Llyod, Mike Monken, Nancy Monken, Arlene Pennie, Judy Smithson, Norma Wright, Lois Young, Colleen Rice

1. New Member Introductions!
  - a. Welcome to our class of 1968 committee members – Jan Gill, Jim Knecht, and Arlene Pennie! We're so happy to have you on board!
2. Friday Tours
  - a. We are set with 2 of the 3 tours. Those will be Ewing Manor and the Quad tour.
  - b. It was suggested that the 3<sup>rd</sup> tour should be of the Mennonite School of Nursing simulation lab. Juliana will be looking into this option and will update us on what she finds.
3. Saturday Speakers
  - a. We are set with April Anderson, University archivist for our 9-10am slot on Saturday
  - b. The group brainstormed more about a 2<sup>nd</sup> speaker. We will be reaching out to Danielle Miller-Schuster, Assistant Vice President for Student Affairs, and asking if she is available to speak about the upcoming Bone Student Center renovations. Juliana will update us on Danielle's availability.
4. Next meeting
  - a. **Tuesday, October 10, 2017 from 11am – 12pm** at the Alumni Center.
5. Other Thoughts
  - It was requested that PowerPoint slides are a little longer this year (don't change so quickly)
  - We will keep Milner Library and the University Art Gallery as tour ideas for next year